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### 13. Shelter-in-Place Considerations

\_\_\_\_\_ (facility name) realizes it is essential to plan for Sheltering in Place (SIP) well in advance of a crisis or disaster situation requiring partial or complete evacuation. The facility shall identify and assess the length of time it can realistically support SIP before a decision is made to fully evacuate. \_\_\_\_\_ (facility name) also realizes that hospitals may have to transfer patients to its facility during catastrophic events, if they reach overcapacity. This is integrated into the Surge Plans for hospitals.

The following potential situations have been identified, in which Sheltering in Place might be necessary: *(Facilities should add the top two potential situations.)*

- \_\_\_\_\_  
\_\_\_\_\_
- \_\_\_\_\_  
\_\_\_\_\_

The following areas within the facility have been identified as suitable spaces that are structurally sound and away from potential exposure areas for residents, staff, and visitors to seek shelter: *(Facilities should add a primary and an alternate space.)*

- \_\_\_\_\_  
\_\_\_\_\_
- \_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ (facility name) should also:

- Determine how many individuals the facility can safely shelter, as the facility may have to shelter staff members, staff members' immediate family members, as well as serve as a receiving "host" facility to other facilities. This determination is referred to as a Surge Capacity Assessment
- Consider all factors that may cause a secondary event following the initial need to SIP. Example: building collapse post-tornado
- Identify all SIP-specific materials and inventory items that may be needed to facilitate the SIP procedure in reference to a contaminated or hazardous environment outside of the facility. Examples: plastic sheeting, tarps, duct tape, extra blankets and pillows, etc.
- Identify all aspects of the facility's physical plant and infrastructure that need to be evaluated during the SIP procedure and immediately following the SIP to ensure the safety of residents, staff, and visitors.

\_\_\_\_\_ (facility name)

#### *Emergency Procedure* **SHELTER-IN-PLACE (SIP)**

The following procedure shall be utilized when the facility is Sheltering-in-Place due to a disaster situation

- A. Meet with management team to activate Incident Command System (ICS) and discuss preparations for the storm.
- B. Notify ownership, Corporate Contact, Division of Facility Services, Emergency Management Office, and Medical Director of the decision to Shelter-in-Place.